



CONSOLIDATED RETIREMENT FUND FOR LOCAL GOVERNMENT

VACANCY: CLIENT ENGAGEMENT CONSULTANT – REGIONAL OFFICE KUGOMPO CITY

1. POSITION OVERVIEW

To represent the Fund by communicating its Rules, policies and procedures for walk in clients and during member education workshops.

2. KEY RESPONSIBILITIES

- Prepare, customise and have presentation approved to meet own style as well demographics of member base.
- Promotion and communication of Fund products
- Engaging potential members through one-on-one consultations as well as group presentations.
- Facilitate induction programmes for Municipalities ensuring that new employees at the Municipality are fully aware of the Fund rules and benefits.
- Build relationships with existing clients, HR, leadership in Municipalities, unions, new clients and potential new clients.
- Liaise with claims and contributions teams ensuring a good working relationship to answer member queries.
- Maintain an effective working relationship with the Board, service providers, and staff.
- Disseminate information relating to compliance, best practice and new developments relevant to the Fund and ensure their implementation.
- Ensure training of HR departments at Municipalities on Fund related products
- File reports following all presentations and ensure that any common problems or trends are highlighted.

3. QUALIFICATIONS AND EXPERIENCE

- BCom Degree or equivalent
- A minimum of 15 years' experience in retirement fund communications and services of which 5 years is at senior management level.

4. KEY COMPETENCIES

- Commitment to teamwork, service, integrity and confidentiality
- Demonstrate well developed analytical ability.
- Must be customer focused with good problem solving and interpersonal skills.
- Have good business acumen and demonstrate the ability to understand integrated business processes and identify solutions in their optimisation.

- Demonstrate ability to prioritise and plan work, handle a diversity of tasks simultaneously, meet deadlines consistently, manage projects and coping under pressure and be decisive.
- Ability to work independently and collaboratively in a high-pressure environment.
- Willingness and ability to use own vehicle for client and prospect visits.
- Fluency in English, Afrikaans and IsiXhosa will be advantageous.

5. TECHNOLOGY

- Extensive practical experience on Microsoft office (outlook, word, excel, PowerPoint)

6. REMUNERATION

- A total cost to company market related salary structure including benefits offered

7. TO APPLY:

Applicants that meet the above-mentioned requirements, should submit a detailed Curriculum Vitae to careers@crfund.co.za by no later than 20 September 2026. Please indicate position you are making application for.

Should you not receive a response from us by 15 October 2026, accept that your application was unsuccessful.